



**Minutes of March 19, 2020 Board of Directors Meeting**

**Virtual meeting via go to meeting**

**Call to order:** 7:03 pm

**Attendance:**, L Duong, A Souliere, R Byers, M Drolet, D West, S Broome, T Bradshaw

**Regrets:** D Irving, T Prince, P Longpre, H Paterson

**Staff/Guests:** M Synnuck

**Motion: Approval of Agenda:** March 19, 2020

**SC**

**Motion: Approval of Minutes:** February 20, 2020

**SC**

**Correspondence:**

- Invoice Island Tractor -\$363.70
- Chq from Lower Island -\$95 - Ref reimbursement
- Bank Statements
- Bottle Depot Chq- \$90.70
- Hydro Bill -\$1411.33
- Skyline Engineering Sponsorship - \$250
- Nutrien Ag Solutions - \$451.97
- Letter from Central Saanich re Turf
- Telus Bill CR (\$1020.49)

**Reports:**

**President:**

- LISA – plan to have presidents meeting but currently delayed and will need to talk about governance
- Many competitions canceled due to COVID-19 pandemic without intent to reschedule as the season closes
- BC soccer – no activity until end of April – will reassess situation every two weeks

**Vice President:**

- Nil

**Secretary:**

- Awards – cancel awards ceremony but continue to have awards made up for the players to be recognized
- Scholarships – extend scholarship application deadline to April 30
- AGM- canceled for April postponed until further notice (15 days notice of an AGM)
  - Incentives for showing up to the AGM – volunteer hour for attending, registration draw etc.

**Treasurer:**

- Inventory needs to be updated
- Coast capital changed system – need to figure out etransfers
- Year end close to last year
- Volunteer cheques, spring league (currently unable to run)

**Clubhouse:**

- Lease discussions – Rob, Allen, and Sean met with Brad Edgett

- Waiting for new lease draft from Brad- hopefully to encompass new boundaries that is more within reason for the club

**Fields:**

- Field maintenance – possibly need to maintain the field this summer as turf may not be going ahead without grant
  - Beginning of May to go ahead with field maintenance reseeding and proceed as last year
    - Goal mouths and drainage need work – contract out
- Hogweed and hemlock on the property- been in contact with CRD and Bill Lushaw from MPS
- Need to put up fencing for the field maintenance, order sand

**Technical:**

- Delays
  - Club Assessments delayed to August
  - VIPL, Wave assessments all delayed to an undetermined date
  - Cup delays or canceled

**Referee:**

- Final referee payments should be done in the next few days

**Member Services:**

- Waiting on when can do another equipment return

**Volunteer:**

- Hours – families still looking to complete hours due to short season and unable to continue with activity
  - Get details from Tracy and get a summary of hours completed so far for comparison

**Registrar:**

- Registration software up and running – fall registration is getting worked on for set up
  - need to do training more training sessions
- Bambora is putting money into the account everyday and more work to reconcile- easier to manage as lump sums

**Fundraising:**

- Sponsorship – need a sign made up for H2X

**Website:**

- Make some changes for a less cluttered website, more user friendly

**Rentals:**

- nil

**Events:**

- Sidney parade
- Market application- need to transport all the market stuff
- Kidsport – golf tournament hole sponsorship

**Turf field report:**

- Proposal to council – NS seems pretty positive about the project, Sidney does not seem too keen right now, CS has invited PFC directors to come talk with council March 30 if it goes ahead (Sean will attend)
- Still awaiting grant response

**Senior**

- Basically, all done for the season
- Registration will be up when youth registration goes up

**New Business:**

- COVID-19 – anything scheduled in April will need to be delayed as mandated by BC soccer
  - How long to delay Spring league and academy before canceling everything?
    - Too soon to tell? Postponed until further notice with direction from BC/Canada soccer

**Action items:**

- **Allen- Update documents on website**
- **Rob – circulate document about director duties**
- **Allen- contact Brad Edgett re: lease and financials for blue heron improvement fund**
- **Allen: contact Tracy re: volunteer hour compilation**
- **Lisa: write up a thank you letter to MPS for paving driveway**

Adjourn: 8:34 pm

Next board meeting: April 16, 2020 at 7:00pm at ACC