



**Minutes for Nov 17, 2011 Board of Directors Meeting
9724 4th Street, Sidney BC**

Call to Order 7:00 pm

Attendees: Christine Bennett, Dave Erb, Kim Erb, Eric Bye, Paul Coulson, Mike Synnuck, Bob Hope, Gordon Oates, Laine Bennett

Staff: Dixie Allan (Registrar)

Regrets: Mike Pryor, Chris Wallace, Moses Pimentel

Motion: Approval of Agenda SC

Motion: to accept the minutes of Oct 20, 2011 SC

Correspondence:

- CCCU statements
- Clubhouse invoices, Wescor, Alpine, Cloverdale
- Fields invoice, Pioneer Athletics
- Fundraising invoice, Lamontagne Chocolates
- Member Services invoice, Soccerworld
- CRA
- Worksafe BC, rate information
- BCHydro, notice of rate change (**Inform BCH about clubhouse**)

Committee reports:

- **Clubhouse up-date:**
 - Dry wall **completed** T-bar ceiling yet to be installed
 - Remaining wood will be removed this month
 - Clean up the north side of the club house a place seed
 - Install the Janitor sink **completed Oct 22**
 - Install the heating equipment and commission by October 16, 2011 **partial completion Oct 31**
 - Blow in the attic insulation **completed Oct 28**
 - Paint the interior of the club house after drywall is complete **Laine B**
 - Flooring in club house TBD
 - Concrete block in Change rooms TBD
 - Cabinets **Dave**(quote)



- Counters concession **Dave** (quote)
- Thresholds **Mike S**
- Security system **Bob (Board was informed of PIN)**
- Telephone **Bob (PSA new telephone number for clubhouse 250-654-0757)**

We are making every effort to complete all the necessary work in order to heat the building by the middle of October.

Financial : Nov 12 spreadsheet

Motion: to accept the financials Nov 12, 2011

SC

Technical:

- Nick Daniel to be added to contacts list as head coach
- PISE invoice approved within budget
- Alcohol was present at a youth game , Paul will remind coaches and parents that PSA has a very strict policy of no alcohol at any youth games
- BCSA coaching certification program is changing once again
- Paul requested that occasionally the six pac lighting would be used for practice sessions

Sponsorship:

- Team sponsors 2011/2012 are now on website
- Mike sorting out issue with brick tax receipts with MPS (if donour wants a tax receipt they must write chq. to **MPS Blue Heron Improvement Project**)

Fields: Discussion about vandalism, Change website status display for closed fields to a red text. **Bob**

New Business:

- **Change registration form:** the chocolate fundraising amounts will be \$60 to purchase and \$40 to opt out
- **Town of Sidney** approached PSA for support of a Community Recreation Grant application to construct an artificial turf field at Iroquois park.

Motion: that PSA will contribute \$20000.00 per year for 5 years to the turf field project if the grant is approved.

SC

PSA will also supply a letter of support for the project



- **Town of Sidney** also would like to work out a management proposal for the concession at Iroquois Park allowing PSA to operate.
- **PSA will hire a paid person** to run both the Blue Heron concession and the Iroquois concession
- A discussion on refunds to players

Motion: Registration Refunds requested after Sept 1st will have the Lower Island Soccer Association fee deducted (fee declared by LISA annually) and a PSA administration fee of \$25 deducted. No Registration refund will be given after Dec 1st **SC**

- PSA will have to **create a safety manual for the clubhouse**
- Send a letter of Thanks for the Sponsorship donation to Alpine Insulation
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Next BOD Construction meeting: 7:00 pm Thursday Dec 15 /2011 at 9724 4th Street, Sidney BC

Adjourn: 9:08 pm