

Peninsula Soccer Association – Board Meeting
Thursday June 21 2007

ATTENDEES:

Board Members: Eric Bye, Jordon Dagg, Dave Erb, Kim Erb, Sharon Guenther, Sarah Higgs, Duncan Kenzie, Richard Mosher April Ogloff, Terri O’Keeffe,

Others: Dixie Allen (Registrar), David Keith (Technical Director)

Regrets: Diane Hill, Bob Hope, Val Scott-Moncrieff

1. Meeting Protocol – Dave reminded Board Members that their reports must be circulated to the Board one week prior to our Board meetings. Any new business should also be submitted to the Secretary one week before the meeting along with any supporting documentation which should also be circulated to Board Members. Only those reports and new business submitted by this deadline will go on the Agenda for the Board meeting. Board members should come to Board meetings having already read the reports.

2. Agenda

MOVED (Sharon) 2nd (Kim) to accept the agenda.

3. Minutes.

MOVED (Duncan) 2nd (Jordon) to accept the minutes of May 17, 2007. CARRIED

OLD BUSINESS

4. Committees Budgets –Blue Heron – carry forward to next meeting.

ACTION: Val/Terri

5. Volunteer Fees – Sharon is still going through lists to determine who has not completed their volunteer duty. Hopes to have this finalized by next week so cheques can be cashed.

ACTION: Sharon

6. Blue Heron Bookkeeping – April still to follow-up with Val to design a process to allow the income and expenditures that flow into and out of the MPS (Memorial Park Society) Blue Heron Account to be reflected on our PSA financial statements

ACTION: April/Val

7. Monthly bookkeeping reports from MPS – Dave has talked to Erica at MPS and she will now send monthly reports on income and expenses out of our account to Dave, April and Val. This will provide April and Val with the information needed to reflect these amounts on our PSA financial statements each month.

8. Metro Selection Dates – LISA has advised they have set a deadline of June 30th to have all players to Metro teams named.

REPORTS

9. Communications & Special Events (submitted by Diane Hill via email)

We are registered to take part in the Canada Day parade; I submitted the form, signed waiver and cheque for \$25.

That was posted in the mail late last week so I hope they receive it in the next few days. Cut off for registration is June 20th so we are ok for time. With Terri and Duncan's help we now have a posting on the website about the parade, asking that anyone interested please contact me (so far no one has).

Terri will be sending out a general memo to, I believe, managers and coaches covering a variety of topics, including the parade. I will print off and have available registration forms for hand out during the parade. We also will link up with the Food Bank and have older players pick up donations along the parade route.

I also sent a couple of emails to the people who organize the Sidney Market just asking if non vendors can set up a booth - if we can I would be prepared to sit out there on some sunny Thursday evenings and hand out registration forms and info for the club. I will send another request to them.

I have phoned and left a voice message for Walt Phillips, the fellow who may be interested in planning a dance as a fund raiser for soccer. I hope to have spoken to him by the time we meet next week and will send an update prior to the meeting, if I do.

- Discussion about whether to cancel our participation in parade if we don't get enough participants. Terri will send out another email with deadline to respond by Tuesday.

MOTION (Terri) 2nd (Kim) to offer a \$5 Dairy Queen coupon to every player who comes out to the parade. **CARRIED**

10. Capital Projects (submitted by email by Val)-

Clubhouse - We have had to put the 'moving church proposal' on hold if not cancel it. There was another interested buyer for the building. Nickel Bros. did what they could to stall on our behalf but there was not enough time to mend the relationship between PSA and MPS to commit to the project at this time. It is possible that the other buyer may not proceed with the move. If so we will propose it again, with a better understanding with MPS.

MPS/PSA - Various meetings have taken place over the last month in regards to our working relationship with MPS. MPS feels we have not fulfilled our agreement (they are under the impression we were to fence the whole field) and have been late in regards to the schedule of work being done. MPS has stated that they will not look at any new proposals until this work is complete. We obviously do not agree, but it has caused us not to be able to move ahead on the clubhouse. Tim Chad (Sidney councilor) and Peter Chandler (North Saanich councilor) are the liaisons working with us. They will be the neutral party, looking at the agreement and getting both MPS and PSA moving forward again.

Blue Heron - The posts are in for both the reinstatement of the backstop (part of the original agreement) as well as the fence on the lock block wall on the SE corner on the field. The chain will be installed next Tues. and Wed. We are continuing to work on the turf with our grass guy. Another fertilization will happen this weekend. It is a learning curve for all of us being our first year of maintenance and rebuilding.

Lawn mower – We are in the process of buying a lawnmower for the Blue Heron fields. Up to this point we have been renting the one being used. We have test driven two different types of mowers, but do not have to make a decision for likely a couple of months. Both mowers have definite pros and cons, it will be a tough call. I may want them both depending on what kind of mood I'm in when I go for a drive, ha ha. (You'd think I was talking about sports cars. I've got to get a real job.)

Dave mentioned that our Capital Projects Committee will be meeting soon to discuss other options for a clubhouse now that the "Church" option is no longer available. We still have \$110,000 left on the Provincial Grant and have \$30,000 from private donors to put towards the clubhouse. Loan would have to be taken out because we don't get the \$110,000 from the province until after the project is completed.

Noted that Val still needs to submit overall budget for Blue Heron before purchasing lawn mower. **ACTION: Val**

11. Financial Report (April) – Reviewed financial statements for period ending June 20, 2007. Question about \$3,000 paid for soccer uniforms. This was an invoice for uniforms that were received last November but only recently received invoice. April and Kim to design process to ensure that all expenses for uniforms and equipment get paid within the appropriate fiscal **ACTION: April/Kim**

Board members requested that future financial statements show monthly expenses as well as year to date. April will do this from now on. **ACTION: April**

12. Player Services (Richard) – Assessments now complete and results provided to Committee by David Keith. Post-assessment meeting of Player Assessment Committee held to review results and to confirm next steps. Notice sent to coaches and website updated with assessment/coach selection/team selection process. Coach selection is underway with interviews starting this week. Angus Duncan is heading up the selection committee along with David Keith, Rob Sidhu, Ian Brethour and Richard Mosher. Team selections to follow once Metro selections and Coach selection is complete.

13. Technical Committee (Jordon) - First Draft of the Technical Director Contract has gone to David Keith. PSA Technical Committee for 2007-08 will be Grant Darley, Terry Bouthillier, Jordon Dagg, and Richard Mosher.

Meeting of the committee will be the week of June 25, 2007. Assessments are complete as per Richard Mosher and invoice has been submitted for payment to David Keith.

14. LISA Reps Meeting (submitted by email by Bob Hope) – Highlights from the June 19th meeting:

- a *Youth to Youth permits are status quo after BCSA AGM. (all proposed changes failed).* Dave explained that this means that we are allowed to call-up players from lower age groups or from lower divisions (ie silver to gold) but a permit must be filled out and sent into LISA. Each club is to make their own decision as to whether they want to allow this and if they go ahead with it will have to establish an administrative procedure to handle and track these. Technical Committee will review and make recommendation to Board by next meeting. **ACTION: Jordon**
- b *All U17 and U18 rosters starting this season may have 20 registered players from now on*
- c *New season will have a staggered start; Sept 8th for Gold, Sept 15th for Silver, Sept 22nd for Bronze, Super 8s, and Mini.* Dave clarified that Super 8 Gold teams will start Sept 22nd with the rest of Super 8 teams.
- d *Registrars have been informed about no team declaration forms for this season.* Meaning of this was unclear. Dixie will follow-up by next Board Meeting. **ACTION: Dixie**
- e *LISA is looking for hosts for tourneys; Oct 13th Mini, Oct 17th for Super 8s, Mar 29-30 2008 U12 Full Field, Apr 5-6 2008 District Cup.* Discussed whether PSA Board wants to host any of these tournaments. Decided that we would not.
- f *LISA still has to convene a Constitutional Committee meeting for proposed LISA Constitution changes*
- g *FYI*
- h *BUYSA was one of the successful Bell Grant applications and received \$5000.00*
- i *Sooke SC is hosting a Silver and Bronze only tourney on Sept*

Question about the LISA fee increase. Dave advised that the fee increase that was voted in by LISA Board was based on a particular format that the DDC (District Development Centre) Director proposed. However, it appears that the DDC Director is not following that format and if that's the case the fee increase should not be permitted. Dave will follow up on this at the next Presidents Meeting. **ACTION: Dave**

15. Field Report (Eric)

Eric presented proposal to purchase field painting machines and paint. Starliner machine costs \$380 and "Quickstriper" costs \$180. Recommended that we purchase 1 Starliner and 2 Quikstripers. Starline marking paint costs \$50 per case. One case will do 2 fields and will last 2 weeks. Cost for this will be paid for within the \$19,000 already allocated to Eric for field maintenance. Paint machine operates on a 6 volt battery and expected to last about 3 years. Will need to get volunteers to do the field lining.

MOTION (Duncan) 2nd (Kim) To approve the purchase of the three paint machines and necessary paint for the year at a cost of no more than \$3,000. **CARRIED**

16. Board Member Resignation – Dave advised that he had received and accepted resignation from Lauren Bicknell who is unable to continue with Board duties due to work and family commitments. Discussion ensued regarding who would now chair the Fundraising Committee. Concern about getting the team sponsorship letters sent out and assigned to teams. Dave wants the letter to sponsors mailed out by August 1st. Dave mentioned that Christina Peacock is interested in helping out with sponsorship letters. April advised that she and Bob are now co-chairing the Fundraising Committee and have the sponsorship program under control. She will speak with Kim Erb and Christina Peacock. April will draft letter for sponsors and bring it to the July board meeting for approval.

ACTION: April

ROUNDTABLE

17. Terri mentioned that Parkland School is starting a Football team so possibility that this may impact on our access to their fields.

18. April suggested we acknowledge the accomplishment of Chloe Heglund from our club who has made it into the Guinness World Records a 2nd time. Kim and Sharon will follow up to give her perhaps a soccer bag with "World Champion". **ACTION: Kim/Sharon**

18. Duncan continues to work on web calendar

19. Sarah advised gym rentals are in place for Oct 29th to Feb 28th and have booked 3 Saturdays in January for indoor Mini games.

20. Richard mentioned need to establish the critical dates (ie Coaches meeting etc). All Board Members to email Dave with list of any important dates they are aware of. **ACTION: All Board Members**

Also noted that we are still short some positions for Age Group Coordinators. Richard will get updated list from Dixie to identify where there are vacancies and then have Duncan post this on the website.

21. David Keith advised that coaching certification workshops coming up in September. Jordon is working on confirming dates. Once confirmed he will notify Terri so she can email coaches and email Duncan so info on the workshops can be put on website. **ACTION: Jordon**

22. Eric advised he will be confirming field use agreement for next season with Central Saanich next week.

23. Dixie advised that the Saanich Sports Assn will be registering 3 Aboriginal teams next season: U7 Mixed, U10 Boys and U15 boys. We have a total of 693 players registered so far for next season.

Meeting ADJOURNED at 8:30pm.