

**Peninsula Soccer Association - Annual General Meeting**

March 12, 2008, Mary Winspear Centre  
Sidney BC

**1. Meeting was called to order at 7:05pm**

**2. Welcome/Introductions** – Dave Erb (President) introduced the members of the Board and expressed his thanks for their support this past year.

Board of Directors: Dave Erb, Sarah Higgs, Duncan Kenzie, Sharon Guenther, Val Scott-Moncrieff, Kim Erb, David Marks, April Ogloff, Bob Hope, Eric Bye

Regrets: Richard Mosher, Jordon Dagg, Terri O’Keeffe, Diane Hill

Staff: Dixie Allan, Registrar, David Keith, Technical Director

Other members in attendance: 24 ordinary

**3. MOTION** (Mike Schmidt) **2<sup>nd</sup>** (Tony Medeiros) to adopt “Roberts Rules of Order” to conduct this meeting.  
**CARRIED**

**4. MOTION** (Tony Medeiros) **2<sup>nd</sup>** Anna Welle  
That the minutes of the AGM from March 15, 2007 be accepted.  
**CARRIED**

**5. Constitution and Bylaw Changes**

Bob Hope took the meeting through all the proposed changes

**Constitution:**

**Old para two (2)**

The purposes of the Society are to foster, develop and govern the game of soccer in the area of Vancouver Island known as the Saanich Peninsula.

**New par two (2)**

**The purpose of the Society is to foster, develop and govern the game of soccer among youth and adults in the area of Vancouver Island known as the Saanich Peninsula.**

**Add new paragraph three (3)**

**The Association is affiliated with the British Columbia Soccer Association and the Lower Island Soccer Association and is subject to the rules and regulations of those bodies. This section is unalterable.**

and re-sequence para 4 and 5

**Motion to accept change.**

**CARRIED UNANIMOUS**

**Bylaws:**

**Renumber all paragraphs within parts 1 thru 13**

**Part 1 Interpretation**

**Para 1-2 become 1.1-1.2**

Old para 1 (a)

- (a) In these bylaws, unless the context otherwise requires:
- (i) "Directors" means the Directors Of the Society for the time being
  - (ii) "Society Act" means the Society Act of the Province of British Columbia from time to time in force and all amendments to it
  - (iii) "Registered address" of a member, means his address as recorded in the Register of Members

**New para 1.1a**

**In these bylaws, unless the context otherwise requires:**

- (i) "Director" means a member of the Board of Directors of the Society for the time being**
- (ii) "Board" means the board of Directors of the Association**
- (iii) "Member" means an Ordinary member and a Honourary member**
- (iv) "Motion" means a formal proposal made verbally at a general meeting of the association**
- (v) "Resolution" means a formal proposal made in writing and received by the secretary 30 days prior to the meeting. Ordinary resolution means a resolution approved by a simple majority. A Special resolution means a resolution approved by 75% of those present and entitled to vote**
- (vi) "Society Act" means the Society Act of the Province of British Columbia from time to time in force and all amendments to it**

**Add new para 1.2**

**Interpretation of these by-laws or any other Association matters not provided herein shall be referred to the Board whose decision shall be binding on all parties**

**Motion to accept change.  
CARRIED UNANIMOUS**

**Part 2            Membership**

**Old Para 3-7 become 2.1 thru 2.5**

Old para 3

3. (a) There shall be two (2) classes of membership in the Society, namely:
- Ordinary
  - Honourary
- Ordinary members of the Society subscribe to the Constitution and By-Laws and have paid their membership dues.
  - Ordinary members include a person who:
    - (a) One parent or guardian named on the registration form of a player or players under the age of 18 properly registered with the society
    - (b) Is a player over the age of 18 properly registered with the society
    - (c) In any other case, pays the membership dues of the society and is approved by the board of directors

Each ordinary member is entitled to one (1) vote at all meetings and special meetings of the society.

- (b) (i) Honourary members of the Society are those persons or corporations who accept an appointment by the Board of Directors.
- (ii) A member of the Board of Directors may appoint a person to become a Honourary member of the Society? Such appointment must be. Approved by a majority of the Board.
- (iii) Appointments of Honourary members are for a term of one (1) year or for such term as the Directors may from time to time determine,
- (iv) Honourary members are eligible for reappointment at the expiration of their term of appointment.
- (v) Honourary members shall not be entitled to vote at, but shall be entitled to notice of and to attend, meetings of the members of the Society.
- (vi) The number of Honourary members shall at no time exceed the number of Ordinary members and if, in the sole discretion of the Directors, they foresee such a situation Impending, and then the Directors may require such non-voting members as they may determine to resign.

**New para 2.1**

**2.1 (a) A person may become a member of the association only as follows:**

**A person is an Ordinary member at a particular time if:**

- **They subscribe to the Constitution and By-Laws and have paid their membership dues.**
- **They are one parent or guardian named on the registration form of a player or players under the age of 18 properly registered with the society**
- **Is a player over the age of 18 properly registered with the society**
- **In any other case, pays the membership dues of the society and is approved by the board of directors**

Each ordinary member is entitled to one (1) vote at all **annual general** meetings and special meetings of the society

**New para 2.1(b)**

**(b) A person is a Honourary member:**

(i) Honourary members of the Society are those persons or corporations who accept an appointment by the Board of Directors.

**(ii) A member of the Board of Directors may appoint a person to become a Honourary member of the Society. Such appointment must be approved by a majority of the Board.**

**(iii) Appointments of Honourary members are for a term as the Directors may from time to time determine,**

**(iv) Honourary members shall not be entitled to vote at, but shall be entitled to notice of and to attend, meetings of the members of the Society.**

(v) The number of Honourary members shall at no time exceed the number of Ordinary members and if, in the sole discretion of the Directors, they foresee such a situation Impending, and then the Directors may require such non-voting members as they may determine to resign.

**Remove old para iv and re-sequence para v and vi**

**Remove old para 8**

8. It is understood that the business of the Society will be conducted by a Board of fourteen (14) Directors who shall be elected for a two-year term. Directors shall hold the following positions;

- (a) President
- (b) Vice-Pres.
- (c) Secretary
- (d) Treasurer
- (e) Ten (10) Directors at Large.

**Motion to accept change.  
CARRIED UNANIMOUS**

**Part 3 Meeting of Members**

**Para 9-12 become 3.1-3.4**

**Add New para 3.5**

**Notice of Annual General meeting shall be placed on the association website and advertised in the local community papers a minimum of fourteen (14) days in advance**

**Motion to accept change.  
CARRIED UNANIMOUS**

**Part 4 Proceedings at General Meetings**

**Para 13-19 become 4.1-4.7**

Old para 19

- (a) No resolution proposed at a meeting need be seconded and the chair of a meeting may move or propose a resolution
- (b) In the case of a tie vote, the chair does not have a second or casting vote in addition to the vote which he/she may be entitled as a member and the proposed resolution does not pass

**New para. 4.7**

**No resolution proposed at a general meeting need be seconded**

**Remove old para 19 (b)**

**Add New para. 4.8**

**Election of Directors and Officers:**

It is understood that the business of the society will be conducted by a board of fourteen (14) directors, five shall be elected for a two year (2) term in even years and five shall be elected for a two year (2) term in odd years.

Officers shall be elected to the following positions: President and Secretary for a two (2) year term in even years, Vice-President and Treasurer for a two (2) year term in odd years, and

If a director ceases to hold office during a term (including where one or more directors cease to hold office such that the remaining number of directors is less than 10), he shall be replaced by a person appointed by the rest of the Board to complete the term of the prior director until the next AGM.

At the next AGM an ordinary member may stand for the position of director to complete the balance of a vacant term.

**Motion to accept change.  
CARRIED UNANIMOUS**

**Part 5 Directors and Officers**

**Para 20-25 become 5.1-5.6**

**Motion to accept change.  
CARRIED UNANIMOUS**

**Part 6 Proceedings of Directors**

**Para 26-32 become para 6.1-6.7**

Old para 30

30 (a) Questions arising at any meeting of the Directors and committee of Directors shall be decided by a majority of votes,

(b) in case of a tie vote the chair does not have a second or casting vote and the resolution does not pass

**Remove para 30 (b)**

**Part 7 Duties of Officers**

**Para 34-39 become para 7.1-7.6**

Old Para 36

The Secretary shall:

- conduct the correspondence of the Society,
- issue notices of meetings of the Society and Directors,
- keep minutes of all meetings of the Society and Directors,
- have custody of all records and documents of the Society except those required to be kept by the Treasurer
- have custody of the common seal of the society
- maintain the register of members

**New para 7.3**

The Secretary shall:

- conduct the correspondence of the Society,
- issue notices of meetings of the Society and Directors,
- keep minutes of all meetings of the Society and Directors,

- have custody of all records and documents of the Society except those required to be kept by the Treasurer, **and chairs of Standing committees**

**Remove**

- **have custody of the common seal of the society**
- **maintain the register of members**

**Add new paragraph 7.7**

**7.7 A registrar appointed by the Board shall maintain the official register of members. The registrar must enter the name of every person admitted as member together with the following particulars of each member:**

- **The full name and resident address**
- **The date on which the person was admitted as a member**
- **The date on which a person ceases to be a member**
- **The class of membership if the provision is made for classes**

**Motion to accept change.**

**CARRIED UNANIMOUS**

**Part 8 Seal**

**Delete part 8 Seal old para 40-41**

**Motion to accept change.**

**CARRIED UNANIMOUS**

**Part 9 Borrowing**

**Renumber New Part 8 and rename Financial Matters**

**Para 42 becomes 8.1**

**Add New Section,**

**Auditor**

**8.2 The auditor shall be appointed by the Directors**

**8.3 No Director and no employee of the Society shall be auditor**

**8.4 The auditor may attend general meetings**

**Part 10 Auditor**

**Move to New part 8**

**Old para 43-45 become para 8.2-8.4**

**Motion to accept change.**

**CARRIED UNANIMOUS**

**Old Part 11**

**Notices to Members**

**New Part 9                      Notices to Members**

**Old para 46-47 become para 9.1-9.2**

Old para 47

A notice sent by mail or email shall be deemed to have been given on the second day following that on which the notice was posted. If sent by mail, it is sufficient to prove that the notice was properly addressed and put in a Canadian post office receptacle.

**New para 9.2**

**A notice sent by mail or email shall be deemed given on the second day following that on which the notice was posted. If sent by mail, it is sufficient to prove that the notice was properly addressed and put in a Canadian post office receptacle.**

**Motion to accept change. CARRIED UNANIMOUS**

**Old Part 12      Soccer Relationships**

**New Part 10      Soccer Relationships**

**Old para 49-50 become para 10.1-10.2**

**Old para 50**

Procedures for registration of players, transfers and reinstatements by the regulations of the British Columbia and Lower Island Soccer Associations, Juvenile and/or Senior, and/or the Lower Island Women and Girls Soccer Association, whichever is appropriate.

**New para 10.2**

**Procedures for registration, transfers and reinstatements of players are governed by the regulations of the British Columbia Soccer Association, the Lower Island Soccer Association for youth players, as well as British Columbia Soccer Association the Lower Island Women Soccer Association, the Vancouver Island Soccer League for senior players, and/or any other soccer body, whichever is appropriate.**

**Motion to accept change.**

**CARRIED UNANIMOUS**

**Old Part 13      Bylaws**

## **New Part 10**

### **Old para 51-52 become 10.3-10.4**

Old Para 51 On being admitted to membership, a member is entitled, without charge, to a copy of the Constitution and By-Laws of the Society

### **New Part 10 para 10.3**

**On being admitted to membership, a member is entitled, with charge, to a copy of the Constitution and By-Laws of the Society or may be accessed on the association website.**

**Motion to accept change.  
CARRIED UNANIMOUS**

### **6. Annual Report (President Dave Erb)**

2007 saw some improvements to Blue Heron with concrete no post, sponsor and notice board and the opening of a concession in the covered shelter.

The club has seen many changes to Blue Heron over the past season and will continue to implement them further in the next year. In a very short period of time we have taken on two major projects in building our home field at Blue Heron Park and changing the way we develop our players through our new technical director. Both are essential to the growth of our club to keep us on par with our neighboring clubs, having a place to play and quality training.

With that being said change does not come easy or quickly. We are excited about the direction the club is going but we are a long way from being complete. We realize one of our downfalls is a lack of clear understanding being transferred from the board to the members. One of our ongoing tasks is to increase members awareness of what is happening within each board committee. Our web site has improved significantly over the past year with thanks going to board member Duncan Kenzie. Please put it in favorites and to watch for changes. Right now this is the best way to reach the majority of members.

Blue Heron Field, which is being taken care of by the Capital Project committee chaired by board member Val Scott-Moncrieff, has had a turbulent year. We expected a year like last and did not get it. Again, this is new to us. We are going to change its maintenance program to hopefully solve problem experienced this year. We are still looking for volunteers to help on a committee for field maintenance. Maintenance of the field will be past on to the infrastructure maintenance committee so capital projects can concentrate on building for the clubs future. Thing seen accomplished around the field this past year was the completion of the concrete barriers, thanks to Mr. Pomphrey and B.C. ferries and Slegg Lumber, installation of a notice board to help with club communication, built by vice president Bob Hope, funded by Peninsula Co-Op, installation of chain link fences, funded by Peninsula foundation and Peninsula Co-Op. The installation of the parking lot lights was not planned for but came to being with very little expense to the club thanks to member Glen Stewart and Canem Systems.

The major project for the committee right now is the planning and building of the clubhouse. The design has been change dramatically to a one storey building that can be built in phases. We would like to see phase one started this summer. The concept drawings have been submitted to MPS for approval. Copies are available to view after the meeting.

Many thanks to Val Scott-Moncrieff; capital projects chair and looked after of all the maintenance of the Blue Heron. Many thanks to all of the volunteers, contractors, businesses that have seen the project through to this point and thanks to our members for their continued support, input, and patience as we enter our next year. Thanks to Bob Hope, we are having the official grand re-opening of the fields at blue heron on March 16 at 12:00 noon, during our Mini Jamboree.



At Iroquois a new coach's lock box for the lights has been installed. Thanks to Glen Stewart and Canem Systems. Thanks to Dave Marks for organizing the field line painting, we have the best painted lines in all of Lower Island. Thanks to Eric Bye and Sarah Higgs for their weekly Scheduling of Games.

Technical Development went quite well this year with David Keith running the Coaching Clinics Jordon Dagg for looking after the development schedule. We need better attendance to the Coach Development sessions. Jordon and David will be making changes to improve this for next year. This is really important so we'll need to look this year on what we can do to make improvements. We have completed our first year of a two year contract with Mr. Keith.

In our recruitment endeavors we now have a Div. 3 Women's, over 35 men's and we are hoping to keep our Div 7 men's team. These teams will provide our graduating players with the opportunity to stay with our club. We're also looking at doing more to raise the profile of soccer in the community to recruit more youth members.

One thing we did this year to raise money and our profile in the community was to increase our inventory of Peninsula Soccer clothing and gear. By putting in an order before the beginning of the season, most kids were able to get their sweats and hoodies right away. We increased the types of clothing available and doubled our sales from last year by setting up clothing sales at Blue Heron and at the Storage locker. We are happy to see so many children and parents wearing Peninsula clothing. It helps to build pride in our club and shows the community what a large number of soccer players live in the Peninsula.

Equipment and Uniform Returns will take place at the Storage Locker on MacDonald Park Rd near Slegg Lumber at:  
APR. 18/08 from 6pm to 8:30pm  
APR. 19/08 from 9am to 11:30am

All uniforms must be clean and any tears sewn. You MUST have your team list showing each players name and phone #, the # assigned to each player, the size of shorts assigned to each player and a tick beside both shirt and shorts to indicate that both have been returned.

#### Equipment Returns

BALLS MUST BE PUMPED UP to return in the ball bag. Check to make sure you have all the pieces and that the NET BAG is DRY, NO DIRT and NO Garbage.

We have kept our uniform and equipment purchases to a minimum this year but we are now purchasing new uniforms for the U9 and U10 and U11 teams as well as 5 new alternate sets for traveling and provincial cup bound teams. Teams playing for PENINSULA SOCCER MUST wear their club uniforms. With great pride I am pleased to announce we have two Island champion teams that have made it to the provincial B cup, the U16 and U18 boys. Our U16 boys used the new alternate set of uniforms for there Island Final and did they ever look good. The U18 Boys beat Gorge at Blue Heron 1-0 in the second period of additional time and scored by Jason Shipclark. While the U16 boys beat Nanaimo 1-0 in the first period of additional time and was scored by Louis Cove. We wish all our teams' good luck in their provincial coastal cup and district cup play downs.

We made even more improvements to our website this year. A big thank you to Duncan Kenzie. Policy Manual is being updated. We will soon have an on line questionnaire for parents and coaches to complete on line for feed back to our technical and assessment committees.  
In conclusion I think our club has been very successful and looking forward to continue success for the coming year. Thank you again for your support this past year.

Dave answered questions on his report. Bob, Kim, Sharon and Val added comments

## 7. Treasurers Report

Financial statements for the period ending February 29, 2008 were reviewed.

**MOTION** to accept Vijay Vyas 2<sup>nd</sup> Christine Bennett  
**CARRIED**

**Proposed 2008/2008 PSA budget was presented**

**MOTION:** Tony Medeiros **2nd** Mike Schmidt

That the budget for the year March 1, 2008 to February 28, 2009 be approved as presented

**CARRIED**

**8. Technical Directors Report** (Technical Director David Keith)

I would like to take this opportunity to express my thanks to the Board for all of the visible and behind scenes support that they have given, not only to Peninsula Soccer Club but also to me as your 'new' Technical Director. Suggestions from me in the most part have been accepted and put in place, and have generally been well received by Club members.

The following has been achieved:-

A. Courses offered:-

CCY - August 2007  
CCS - January 2008  
Grass Roots - January 2008  
CCS - March 2008

B. Clinics - Peninsula Coaches:-

August 2007  
September 2007  
October 2007  
November 2007  
December 2007  
January 2008  
February 2008  
March 2008

C. Goalkeepers Clinics:-

September 2007  
October 2007  
November 2007

D. Worked with:-

(i) U6/7 - setup/coaching plans  
(ii) 8/9/10/11 - Visited most / observed games  
(iii) U 12's - training/games  
(iv) U13/18 - training/games

The Board hired me to put in place programmes that will enhance opportunities for Peninsula Players to improve. To move forward, in my opinion, the following should be undertaken:-

(i) an all-weather training facility should be available.

(ii) Certification of all Coaches

(iii) Opportunities for extra and more demanding training for all players who wish to take advantage of said opportunity.

(iv) A mentor ship programme for Coaches

**9. Elections** David Erb announced that the following positions are up for election: Secretary (two years) Treasurer (one year) and 5 Directors (two years)

The following were nominated for Secretary: Terry O'Keeffe and Bob Hope

**Elected: Bob Hope**

The following were nominated for Treasurer: April Ogloff and Sharon Guenther

**Elected: April Ogloff**

**Bob Hope** resigned from his position as Vice President

The following were nominated for Vice President (the balance of term, one year): Val Scott-Moncrieff

**Acclaimed**

The following were nominated for Director (5 positions): Sharon Guenther, David Marks, Chris Wallace, Vijay Vyas, and Tony Medeiros

**Acclaimed**

**Motion:** to destroy all ballots Anna Welle 2<sup>nd</sup> Stewart?

**Carried**

**Motion:** To raise the registration fee to \$165.00 for 2008/2009 season. (Christine Bennett) 2<sup>nd</sup> (Tony Medeiros)

**Carried**

**Motion:** to raise the volunteer fee to \$150.00 or 10 hours volunteer time. (R. Coulson) 2<sup>nd</sup> (Stewart)

**Carried**

**Motion to adjourn meeting at 10:00 pm**