



**Minutes of February 15, 2018 Board of Directors Meeting
Alex Campbell Clubhouse**

Call to order: 7:07 pm

Attendance:, D Irving, T Prince, L Duong, M Synnuck, A Souliere, R Byers, R Hope, T Lawrence, D West, S Broome

Regrets: M Drolet, S Laye, M Arychuk, D Daniels, P Longpre,

Staff/Guests:

Motion: Approval of Agenda: February 15, 2018.

SC

Motion: Approval of Minutes: January 18, 2018.

SC

Correspondence:

- CCCU Statements (Regular Chequing, Gaming, Referee)
- Telus invoice – \$485.08
- SD 63 refund cheque- \$22.85
- Kidsport- request for sponsorship for golf tournament
- 4 seasons fire prevention- past due notice
- 4 seasons fire prevention - \$129.68
- Bottle depot cheque - \$71.30
- BC Hydro- \$2642.80
- Rotary Goldmine cheque- \$91

Reports:

President:

- Nil

Vice President:

- Nil

Secretary:

- Nil

Treasurer:

- Current financials- in good position, some more transactions to come before the end of the fiscal year
 - Reconciliations of the store, referees, etc.
 - Need to move money into the restricted account but need to know how much money we will need to have on hand before more registrations come in
 - Gaming account – need to be used for LISA fees, technical, other fees and transactions
- 2018/2019 Budget – hoping to keep things similar to the 2017/2018 season
 - Concession budget possibly too high as the revenue is not close to actual
 - Propose to drop down to \$5000 revenue
 - Proposed concession expenses \$2000
 - Volunteer fees
 - Raise volunteer fees from \$125 to \$200
 - Propose budget revenue to \$8000
 - Gaming grant – asking for more as we need more transactions
 - Training and development

- Bump up budget to \$45,000 in case a TD candidate
- Field budget
 - Current year is slightly above – budget for \$45,000
- Paving budget
 - Currently have \$30,00 for paving but will need it to be used for the amortization
 - Take the paving line out of the budget to cover the amortization
- Referees
 - Scheduling 3 officials for all gold games and cup games
 - Raise the budget to \$25,000 to include senior games
- Registration costs
 - Over proposed budget this year – change budget to \$38,000
- Uniforms
 - Lower budget to \$7500 as the higher number for this season was to account for the senior teams
- Registration
 - Spring league \$65,000
 - Regular season \$170,000

Clubhouse:

- The mail slot is in the store door with slide bolt for security
- changeroom door is sticky – changerooms are being left open, bathrooms are left open
- making a display of team photos for the clubhouse
- Concession – club received from minifest for \$682
- Not sure what concession will look like next season

Fields:

- Nil

Technical:

- LISA proposal for super 8 at u13 for next year – the tech committee needs guidance as there was 4-4 vote within
 - Club needs to decide yes or no – majority of votes for rule change for LISA to go ahead (February 28)
 - will send out an email vote
- 4 teams in the LISA cup final = U14B, U14G, U16G, U18B
- Spring league proposed for second Monday in April (9th) to June 4th- registration will be up within the week

Referee:

- New small side referees – about 40 in the pool of referees
- Referee kits can be bought for referees for a nominal fee – Bob will look into it

Member Services:

- Equipment – buy more stock
- Uniforms – specify mini sizes/ Age group size options on registration form

Volunteer:

- update the Volunteer Policy to clarify the policy for assistant referees to includes: to claim hours for AR for a youth game one must attend an AR clinic each season regardless of the age group

Registrar:

- Reconciliation for the pooled teams – owe approx.. \$737 to prospect lake

Fundraising:

- Quote for the banners - \$140 each or 2 for \$244 (half bench size) 93" X 38"
- Kidsport – currently sponsored 115 youth - \$27,000 worth of registrations
 - PSA has the most kidsport in the greater Victoria area
 - Reimbursement back to kidsport – proposal to give back to kidsport a percentage
- Co-op community spaces application – can get up to \$150,000 in funding

Website:

- Looking into quotes from 5 companies to create new website

Rentals:

- Government coe-ed league want to rent the fields for May long weekend
 - will have to push back the field remediation- not sure if feasible for the club

Events:

- March 11 for minifest

Turf field report:

- Nil

Senior

- Currently into cup play
- Div 3 women promotion to Div 2

WSANEC:

- Nil

New Business:

Round table:

- T-shirts ordered for mini fest
- Condition of the construction at the bottom of the driveway
- Proposal to move board meetings to Wednesdays for next season

Motion: PSA to move \$85,000 to the restricted turf field fund account. SC

Motion: PSA to reimburse kidsport the amount of \$5000. SC

Motion: PSA to sponsor a hole for the kidsport golf tournament for the amount of \$400 SC

Motion: PSA to accept the 2018/2019 budget as discussed pending approval at the AGM SC

Action items:

- ****Allen**Open registration for Spring league**
- **** Mike**Contact LISA for invoice for remainder of fees ASAP**
- ****Mike** to circulate U13 super 8 pros/cons for voting**
- ****Mike**MPS contact number/email**
- ****Lisa** to submit Co-op community spaces application**
- ****Dale** update volunteer policy in regards to AR's**

Adjourn: 9:15 pm

Next board meeting: March 15, 2018 at 7:00pm at ACC