



**Minutes of May 18, 2017 Board of Directors Meeting
Alex Campbell Clubhouse**

Call to order: 7:03 pm

Attendance: D Irving, T Prince, L Duong, M Synnuck, A Souliere, R Byers, M Drolet, M Arychuk

Regrets: R Hope, D West, S Broome, P Longpre, S Laye, D Daniels, T Lawrence

Motion: Approval of Agenda: to approve agenda of May 18, 2017 **SC**

Motion: Approval of Minutes: to approve minutes of April 20, 2017 **SC**

Staff/Guests: Kattia Graham

- Potential concession operator
 - Discussed rental of the concession kitchen and operating the concession on Saturdays

Correspondence:

- CCCU Statements (Regular Chequing, Gaming, Referee)
- Telus
- Hydro
- Crop production services
- Island Tractor – cheque for \$96 for old aerator
- Cheque from LISA for \$325 for District Cup refereeing
- BC Registries Annual report

Reports:

President:

- LISA AGM was May 16/17
 - Budget was passed, awards and scholarships were given out
 - Interesting news: Cowichan would like to add a U12 gold team

Vice President:

- Nil

Secretary:

- Addition of action items arising from meeting
 - Circulated within a week of the meeting “action items”
- Reschedule board meetings in July and August to Wednesdays July 19 and August 16
 - **change in google calendar

Treasurer:

- Additional costs from last board meeting recommendations:
 - depreciation costs for the clubhouse - this was the item identified by the accountant for \$28K. The only line item that we have that could take this on without impact to operations based on the budget is the \$30k that we assigned to paving. We could also reduce all expense lines by a percentage to come up with the amount but that would mean we are reducing this like technical and maintenance which we know went over last year.
 - purchase of a new computer - this should come out of the office expense line item rather than something else, depending on the value we could also amortize this over a 3 - 5 year period.

- locks for bathrooms - should come out of building maintenance
- turf planning costs- Rob is confirming with the accountant how we handle these - would like to wrap them into our overall turf project rather than expense them now.
- The year end transactions that were recommended by the accountant have not been completed yet by Sharon
 - will bring updated 16/17 financials to the meeting in June.
- Rob has taken over downloading the [paypal](#) account from Dixie
 - Would like to see the payments land on a more regular basis so we can have a more accurate monthly financial picture.
- Kristi and Rob are working through the process for registrations and depositing cheques
 - began using online deposits last week.
- Rob is working on figuring out how we could use email transfers for receiving some of our payments as it would greatly reduce processing fees.
- Gaming grant application almost done

Clubhouse:

- Concession – discussion of meeting with Katia Graham
- **Replacement lights – cost and estimates from Canem (Bob) and Russ Fieldhouse (Mike S) *Action item*
- **Self locking doors – steel doors/modifications *Action item* (Shane)

Fields:

- Field seeded and fenced up
- There is a request to put a net up at park on Wain Road for community use but needs to be under Peninsula Soccer insurance for the municipality of North Saanich to allow it
 - The board feels the potential liability risk is too great to be the insurer

Technical:

- Most VIPL final team rosters still need to be finalized.
 - U15 G VIPL possible pooling with Bays and Lakehill/ Gorge. Combined tryouts have been held.
- U14-18 B/G gold tryouts completed
- U13 B/G gold tryouts scheduled for May 26 and June 2
- U12 B/G gold 3rd assessment still needs to be scheduled and invites sent out
 - above may be effected if a u11 gold league is formed.
- LISA is requesting Blue Heron for Soccer for Life Course – August 19-20 but not sure if fields would be ready

Referee:

- No referee clinic approval yet

Member Services:

- Currently about 117 volunteers/families unaccounted for volunteer hours done
 - Approximately \$14, 000 worth of volunteer cheques to be cashed
- Uniform deposits to be finalized by Rob

Registrar:

- Nil

Fundraising:

- Allen would like to start handing out flyers for sponsorships

Website:

- Soccer registrar was updated recently and has changed slightly

Rentals:

- We will be renting our clubhouse multi-purpose room to: Carol Westdal, M.Sc., RSLP, cswestal@gmail.com, Registered Speech-Language Pathologist Summerspeak Intensive Programs 250-818-6638 www.summerspeak.ca **JULY 24-29** 9am - 2pm each day
 - **will need a front door key to **loan to Carol** for the stated time period *action item*

Events:

- **Sidney Market Dates: *Action item* Sign up to help with the market
 - May 25 – Mike, Allen, Teri
 - June 22 – Allen, (need two more to help)
 - July 20 – Lisa, Allen (need one more)
 - August 17 - (need 3)
- Sidney Parade
 - Paul will enter PSA into the parade but cannot get candy or flags

Turf field report:

- New plan for turf fields is an approximate \$2.4 Million in costs to build
- Costs incurred for turf field planning
 - There were two fee proposals – JE Andersons- phased
 - \$2500 credit for probono work already done for Class B estimate – part of turf field costs
 - \$5500 fee to architect firm that has been signed off – the firm is also helping with the grant application
- ABC foundation have agreed to give \$25,000 donation to PSA to aid in the turf field project
- All municipalities (Sidney, North Saanich, and Central Saanich) are all on board for the grant application

Senior

- Nil

WSANEC:

- Dedication – table until WSANEC rep is present

New Business:

- Club Mission Statements – defer to June meeting
- First Nations Teams (new)
 - Saanich Royals – Joe Seward
 - Currently a first nations summer tournament that is partially composed of WSANEC players
 - Would like to propose to have associated teams formed under the Peninsula umbrella
 - Board discussed the proposal and feels that it may negatively impact WSANEC team numbers if there were more teams vying for the same players

Motion: PSA to propose contract to Kattia Graham to run the concession barring any complications legally, terms to be determined pending board approval **SC**

Motion: PSA to accept recommendations of the in camera session

SC

Adjourn: 9:05pm.

Next board meeting: June 15/2017 at 7:00pm at ACC