



VOLUNTEER POLICY

PFC Soccer is an organization that depends entirely on volunteers to operate. The club asks that a parent/s or guardian/s (siblings and/or relatives included) contribute 10 hours of volunteer time (per family) over the course of the season. Upon registration you will be required to sign a deposit cheque for volunteer commitment. In lieu of volunteering you can opt out by stating on your registration form that you would like your cheque cashed. Volunteer opportunities occur throughout the season (including the off season) that will allow you to reach your requirement. When help is required e-mails are sent out indicating as such. Some of the more common tasks that take place are: **Concession/Clubhouse Shifts, Annual Bottle Drive; Field Walkers; Field Lining; Clubhouse Clean-Up or help with Equipment/Uniforms.**

Other ways you can get your volunteer hour commitments filled is through a **Team Sponsorship** or being elected as a **board member** or **director** on the clubs executive committee...or filling the role of a **Coordinator** for a specific club duty/event: **Chocolate/Picture Day Coordinator, Uniform Coordinator, Equipment Coordinator and Clothing Store Coordinator.**

For those wanting to volunteer at the team level...only certain duties will be counted towards your volunteer hours.

Coach (must have a valid CRC)

A team can have a maximum of three Coaches: 1 Head Coach and 2 Assistants or 2 Co-Coaches and 1 Assistant
Coaches will be responsible for being in charge of the players over the course of the season at any practice/game.

Manager (must have a valid CRC)

A team can have a maximum of one Manager

Managers will be responsible for helping to organize their team's players/parents over the course of the year. Common duties include finding out and then making sure everyone knows when/where practices and games are taking place. Informing your coaches if players will be absent from practices/games. Keeping track and recording any team and club based volunteer duty activity over the course of the year and submitting a year end volunteer summary to the volunteer coordinator.

Team Mom/Dad (must have a valid CRC)

A youth team with a coaching staff that consists entirely of members of the opposite gender can have a maximum of one team mom/dad. (EX: U8 Girls team with 2 Male Coaches...must have a Team Mom)

In accordance with the NCCP (National Coaching Certification Program) guidelines regarding ethical and responsible coaching all PFC youth teams must have a screened (CRC) same gender adult present at every team game/practice. If a team does not have a same gender coach to fill this role - the task will then fall to the designated team mom/dad to be present for the entirety of the event. (ex: can't leave until all kids have gone home). If a team mom/dad is unable to fulfill their duties for a game/practice...the NCCP's "Rule of Two" will apply.

Team Assistant Referee

A U11+ youth team can have a maximum of three Team Assistant Referee's

Any parent wanting to claim volunteer hours for being an assistant referee (linesman) must attend the assistant referee clinic at the start of the season. If you do not attend - you can't claim the hours. Exemptions will be given to those parents who are unable to attend the current seasons clinic but have attended the clubs assistant referee clinic in either of the two previous seasons. Volunteer time will be based on the length of the game.

Team "Orange" Volunteer

A youth team can have a maximum of one team Orange Volunteer

One parent can be assigned to this position. They are responsible for providing half-time snacks/refreshments over the course of the year. A suggestion is that the Team Manager collects \$\$\$ from each parent at the start of the year so the costs are shared.

Team Goal Volunteers

A mini team (U5-U10) can have 2 volunteers - Super 8 (U11-U12) 4 volunteers. Full Field (U13+ N/A as nets are left up permanently)

This duty entails the moving of goals ON and OFF the field, setting up nets and ensuring the goal posts are fastened to the ground.

Players on Pooled Teams

Peninsula FC players (those who have registered and paid with PFC) but are playing on a pooled team are required to follow the PFC Volunteer policy and not that of the pooled club. In the case where pooled teams with other clubs have no Peninsula Coach or Manager, a representative is needed to record volunteer hours and ensure Peninsula uniforms are returned and be a contact person for the club.