

Peninsula Soccer Association – Board Meeting

February 16, 2006

ATTENDEES:

Board Members: Alex Campbell (left early after discussion on item 4(c), Stuart Common , , Kim Erb, Claire Rettie, Mike Schmidt, Chris Stephen, James Stelck, John Teeney

Guests: Dixie Allen

Regrets: Sharon Guenther, Lauren Bicknell, Dave Erb

Absent: Helen Christiansen

1. Agenda

MOVED (Terri) **2nd** (Mike) to accept the agenda. **CARRIED**

2. Minutes. Clarified item from last minutes that Dixie will contact Peter Aggus to advise him that he can proceed to make changes as outlined in his proposal last month.

ACTION: Dixie

MOVED (Claire) **2nd** (James) to accept the minutes of January 19, 2006 **CARRIED**

OLD BUSINESS

3. Board Composition/Committee Structure – Concern expressed about Resolution 2006-2 which the Board agreed to last meeting which will see the number of Board Members reduced from 10 to 8. 50% of the Board members present agreed to re-open this discussion. Was felt that there currently is a lot of work to be done by the current number of board members and worried that workload would be too much for those board members who remained. The hope is that with the establishment of various committees that most of the workload would be taken by committees to relieve board members. However, concern expressed that we currently can't find enough people to serve on existing committees so unsure how we will be able to find people for other committees. Also, some felt the new committees as proposed have too much allocated to them and this may discourage people from taking on the Chairs of these.

Took another look at the proposed committees and re-allocated responsibilities to come up with 10 committees instead of the initially proposed 8.

MOTION(Claire) **2nd** (Kim) To reduce the number of Board Members from ten to eight.
DEFEATED

Resolution 2006-05- Replace Section 27 with the following:

Standing committees of the board will include:

- **Executive** [board management; public and media relations]
- **Capital Projects** [project management; partner liaison]
- **Communications and Special Events** [internal communications; web management; special event coordination]
- **Discipline** [head referee; referees, LISA liaison]
- **Finance and Fundraising** [financial management; budgets, auditor; fundraising—planning and execution]
- **Member Service** [registration; equipment; fields]

Peninsula Soccer Association – Board Meeting

February 16, 2006

- **Player Services** [player assessment and placement; Age Group Coordination; coach selection]
- **Risk Management** [risk management policy and procedures; volunteer co-ordination]
- **Technical Development** [coach development; player development; contract management]
- **Infrastructure Management** [buildings and assets]
- **Scheduling** [fields; referees; development clinics; practices fields; gyms; turf]

Ad Hoc Committees will include:

- **Nominating**
- **Bylaw/Constitution**

4. Governance - Resolutions deferred from January 19th

(a) Issue: Membership, Part 2 Membership, Section 3 a i-iii

Claire clarified that Resolution as amended would mean that there would only be one vote per family – not one vote per child registered.

Resolution, 2006-01

Replace Part 2 Sections a i-iii with the following:

- Ordinary members of the society subscribe to the constitution and bylaws and have paid their membership fees.
- Ordinary members include a person who:
 - ONE parent or guardian, named on the registration form, of a player or players under the age of 18 properly registered with the society,
 - is a player over the age of 18 properly registered with the society,
 - in any other case, pays the membership dues of the society and is approved by the Board of Directors
- Each ordinary member is entitled to **one** (1) vote at all meetings and special meetings of the society.

b) Issue: Conflicting Voting privileges of President

There are inconsistencies in the voting privileges assigned the Chair of a meeting. The Board had requested that this motion be reviewed to indicate that the chair does not vote. Robert's Rules were consulted re: legitimacy of that approach as the chair is a member and members are normally entitled to one vote at Society meetings. Claire advised that Robert's Rules state that the Chair and any other member, may be limited from casting a vote due to conflict of interest. However, there are no other provisions in Robert's Rules that explicitly limit a chairperson from casting a SINGLE vote.

Resolution, 2006-06 - Change Section Part 4, Section 19 b to read:

In the case of a tie vote, the chair does not have a second or casting vote in addition to the vote which he/she may be entitled as a member and the proposed resolution does not pass.

Change Part 6, Section 30 b to read:

In the case of a tie vote, the chair does not have a second or casting vote.

Peninsula Soccer Association – Board Meeting

February 16, 2006

d). Issue: Borrowing, Part 9, Section 41

Language of the present constitution is out of date and difficult to understand. Wording should put the onus on the Board of Directors to get approval from the membership to borrow funds.

Claire will revise.

Action: Claire

e). Notice of Extraordinary Meeting. Claire will send notice to Christine Ball who will mail out the notices. Dixie to assist Christine if required. Terri will follow-up with Christine.

Action: Claire/Terri

f). Templates - for policies, committee structure and job descriptions reviewed.

MOTION (Mike) **2nd** (Stuart) To accept the templates as presented.

5. Code of Conduct – to discuss at next Board Meeting

6. Blue Heron Project – Stuart expressed thanks to the members of the Blue Heron Development Committee who have worked to get us where we are so far with installation of the lights. Members of the Committee are Lauren Bicknell, Dave Erb, Dave Hill, Terri O’Keeffe, John Teeney

7. Player Assessment & Placement Committee

a). U8 – U11 Team Formation – Reviewed Terry’s draft proposal. Dixie says she needs the process completed and team rosters to her by September 15th.

MOTION (Terry B) **2nd** (Claire) To use the process drafted by Terry for U8 to U11 teams as amended by taking out the date of September 30th. **CARRIED**

b). U12 – U15’s – Reviewed proposal put forward by Mike’s committee which calls for no assessments; start straight off with try outs. Will be run by the Coaches who have been selected for the Bronze, Silver & Gold teams in each age group, plus an independent assessor plus at least one other independent person from the Player Assessment/Placement Committee. Issue discussed about whether to hire someone for this process. Mike estimates cost would be \$50 per hour and would total aprox \$2,500. Noted that the contract we have with World Cup does not have enough funds left in the contract for assessments. However, there are funds left over in the Coach Development budget which could be used for this purpose.

MOTION (Claire) **2nd** (Terri) That we endorse the plan to hire someone to assist with tryouts to an amount up to \$3,000. **CARRIED**

Mike will research who is available to hire for this purpose and will come back to the Board with a recommendation.

Action: Mike

Point made that the Board should outline its philosophy/policy on player assessment and placement so coaches and the Player Assessment/Placement Committee have some guiding principles to consider when assessing and forming teams. Are we placing players on teams based on their overall skill level or do we place them on teams based on what a coach thinks he/she

Peninsula Soccer Association – Board Meeting

February 16, 2006

needs to have a successful team. Agreed that further discussion needed on this at some time in the future. Claire can provide a template we can use to draft a policy.

Action: Claire

Discussion on “Playing Up” began but no recommendations yet. In the midst of this discussion we were asked to leave the building as the power went out.

Meeting **ADJOURNED** at 915pm.