



**Minutes for October 17/2013 Board of Directors Meeting
Alex Campbell Clubhouse
10714 McDonald Park Road Sidney BC V8L 5S5**

Call to Order: 7:02pm

Attendance: M Synnuck, R Hope, A Souliere, C Bennett, D West, R Mann, B Munro, P Longpre, T Prince, R Byers

Regrets: G Landsberger

Staff/Guests: D Allan, Sean Broome

Approval of Agenda: Motion: to accept **SC**

Approval of minutes: Motion: to approve minutes of Sept 19/2013 as amended **SC**

Correspondence:

- CCCU Statements (regular, gaming, referees)
- Slegg Lumber invoice
- Sidney Landscape invoice
- Received Bottle Drive Chq. \$4337.00

Reports:

- **Presidents Report:**

After much hard work and effort the season is finally underway. I would like to extend my thanks to everyone for doing what they could to get everything up and running this year. I would especially like to thank Dale & Paul for the extra effort they put forward in getting teams formed, coaches selected & schedules made. Hopefully next year's start up will be easier and more manageable with additional support from our committees, plus the valuable experience that we gained from this year.

I would like to see our committee planning & structure become a little more solidified over the next couple of months. There are still some holes in our structuring (such as the upcoming mini-fest, the bottle drive, field scheduling & lining etc) that I would like to see filled by either board members or committee members, that way the onus does not fall on the same people over and over to get the tasks at hand done. I would like to focus on getting the committee plan finalized to make all of tasks easier and to put some succession planning in place.

I recently met with the Town of Sidney in regards to the Iroquois Field House & Concession and PSA's involvement with it. A few items of note that come from the meeting:

1. Town of Sidney would like to see PSA using the clubhouse, if even for



short term rentals (Saturday's only or tournaments etc).

2. This use could be for change rooms only or concession and fees would be worked out accordingly by town. These rates will follow at later date and are being worked out now.

3. Security deposit & clean up by PSA would be required for short term permit & leases. Janitorial supplies would be provided by Town.

4. Town does not want to put out a request for proposals to run concession as it might mean PSA losing access to the field if another sports organization were to fill the void. However the town does not want to see the building go unused.

5. Town suggested talking with Sidney Little League to see if maybe they can offer some suggestions on how to get concession running (Margie)

6. Town is willing to provide appliances (stove, fridge, freezer etc) to concession to help with getting up and running.

7. Town asked if we would like to schedule our next board meeting there to see facility from inside

8. Town hopes that at some point PSA will be able to use facility on full time basis, but realizes that this may take some time and is willing to work with us on this.

Draycor Construction was able to provide a load of recycled asphalt to PSA at no charge and men's teams will be filling potholes throughout parking lot this weekend.

- **Clubhouse:** Iroquois park clubhouse usage was discussed, more discussion with ToS needed. ToS will equip Iroquois concession. Brodie M. will chair PSA committee.
- **Secretary:** Nil
- **Treasurer:** October financials approved
- **Fields:** Closer scrutiney is required on BH lighting usage
- **Technical:** A keeper development person is under consideration (TBA), PISE rentas are booked for December/January, An itemized technical budget is required for our monthly financials report. Technical committee will work on details with Treasurer
- **Referee:** Nov 3 SSR clinic
- **Member Services:** Retail store closed Oct. 19, open Oct 26/27, new products; Toques, gloves and mittens, golf shirts and ball caps
- **Registrar:** Once registration fees paid to LISA (Sept 1st) they will be deducted from registration refunds, PSA admin fee of \$25 will be deducted from all refunds
- **Fundraising:** nil
- **Website:** nil
- **Rentals:** all rentals of fields and clubhouse are subject to MPS agreement conditions
- **Events:** nil

New Business:

- **Contact Brad Edgett:** re property insurance and parking lot driveway paving.
- **Any forms created/used by directors, Use available letterhead and copy secretary for filing**



Motion: Appoint Sean Broome as Director of PSA **SC**

Motion: to approve Harj Nandhra's Provincial B coach clinic fees \$504.25 **SC**

Motion: to spend up to \$500 to purchase a new computer for the club registrar (**Not required at this time**)

Roundtable:

- Christine: LISA minifest arrangements are well underway, fundraiser chocolates are in and ready for distribution on Oct 27
- Dixie: suggested Spring League registration be started now and if PSA is having a Spring Break Academy start now (discussion at Nov meeting)
- Allen: Website anomalies fixed
- Dale: Gyms are booked in schools and Greenglade over winter, Is there any way of isolating pending players from email macro in soccer registrar?
- Bob: PSA should host a fundraising event for a worthy charity such as Tim Hortons Camp Day

Adjourn: 8:56pm (Next meeting Nov 21/2013 7pm)