

Peninsula Soccer Association – Board Meeting
Thursday February 17, 2007

Attendees: Terry Bouthillier, Alex Campbell, Dave Erb, Kim Erb, Sharon Guenther, Sarah Higgs, Bob Hope, April Ogloff, Mike Schmidt, Val Scott-Moncrieff, John Teeney

Others: Dixie Allan (Registrar)
Regrets” Mike Schmidt, Lauren Bicknell

1. Agenda MOVED (Bob) 2nd (Anne) to accept the agenda CARRIED

2. Minutes

Noted that Anne Buxton was in attendance at the last meeting. Correct spelling of Dixie’s last name is Allan. Recognition Night is on April 18 not April 19th

MOVED (Kim) 2nd (Terry B) to accept the minutes of January 18, 2007 with the changes noted.

OLD BUSINESS

3. **Website Calendar** – Duncan met with the committee and will put a draft together for us to look at.

4. **Spring League** – Terry Ad advised that the form is out for registration. Season will run April 17 – June 7th. Games will be once a week on Tues, Wed or Thursday.

5. **Sunday Academy** – Terry B would like to eventually offer an optional Sunday Academy for Peninsula players. In the meantime we will be offering the development clinics for U7-U12 on Sundays at Blue Heron rather than during regular practice nights. Reason for this is because Brett has lost an instructor so can no longer do clinics during the week for this age group.

6. **Rotary Park** – John had sent email out to all Board Members providing changes to the agreement between our club and PBSA (Peninsula Baseball & Softball Assn). Major points of the new agreement are as follows:

New agreement runs from Jan 22/07 to Jan 21/12. PSA has use of diamonds 1,2,4 and 5 from Sept 1st to March 31st on Saturdays only from 800am – Noon (although PBSA will try to be flexible on the time). PBSA must notify us by the 15th of August if they require the diamonds from noon on for their Fall Ball program. PSA will continue to have use of concession (except deep fryer and grill) and washroom facilities. All supplies used are at PSA expense. Garbage removal is the responsibility of PSA during our season. PSA will be able to use PBSA's clubhouse for use of our Board meetings starting with the March 2007 meeting. PSA will pay PBSA \$700 by the 15th of September to cover any expenses, costs or charges levied by the Town of Sidney for ongoing operations of the park. This clause will terminate when PSA ceases to use the facility. PSA is responsible for ensuring field conditions are in satisfactory condition at the end of the season. Repairs are the responsibility of PSA.

MOTION (John) 2nd (Kim) to accept the Use Agreement with Peninsula Baseball & Softball Association for the use of Rotary Park. **CARRIED**

7. **Financial** – Regarding the question from last meeting as to why the amount under uniforms is so high when there was no amounts budgeted for this. Kim hasn't had a chance to check with April. She says about \$6,000 was spent on socks and some on pinnies but will check with April to confirm. **ACTION: Kim**
8. **Assessments** – Mike not here so no proposal to review for this year. Dave will contact Mike and have him email the proposal out to Board Members. **ACTION: Dave**
9. **Risk Management** – all Risk Management Forms are now in.
10. **AGM** – Kim mentioned that Kim Van Gorp is putting ad in the paper regarding the Jamboree She is also going to post the notice for the AGM at that time so no need for Terri to do so.

NEW BUSINESS

10. **Treasurer's Report** – April not here but reviewed financial statements. Issue of fee increase brought up again as we had a deficit this year. Noted that there were additional expenses that resulted from Blue Heron, which may not be there next year. Board members were reminded that at the last Board meeting it was agreed that it would not be appropriate to recommend a fee increase until we had drafted a budget for the coming year. Each Committee Chair to provide their budget for the coming year to April by March 1st so April can prepare a draft budget for the Board to review March 8th at the pre-AGM meeting. Agreed that Blue Heron financial information should be reflected on our financial statements even though these expenses are run out of MPS's (Memorial Park Society) bank account. Dave will ask April to include Blue Heron Expenses on our financial statements

ACTION: Dave

ACTION: All Board Members

11. **Blue Heron Report** – Improvements in the parking lot have been done by Pete Stepaniuk at no cost. Val noted that there is approximately \$15,000-\$16,000 in the Blue Heron account (which came via donation). She wants to put up a Notice Board. Val requested \$2800 to build a path from the picnic shelter to the field and path from the north parking lot to the field as that area of the field is extremely wet and muddy. Fencing is also required. We need to put back the backstop we took down and cost of this will be \$5,000. There is concern about fencing in the S.W. corner where the block wall is. Val said price she got for a 6' fence by the block wall was \$3600. Val says can't put up fence at this time by the block wall because it is too wet for the trucks to get down there at this time. She noted that they would be applying to the Town of Sidney and Municipality of North Saanich for grants for fencing and paths.

MOTION (Val) 2nd (Bob) To allow a maximum of \$2800 to be spent to build paths to improve access to the field and access to the concession. **CARRIED**

Further discussion about whether Val could carry on with further spending for fencing, notice board etc. Board asked Val and her committee to prepare a budget of what is still required at Blue Heron and bring that back to the Board for approval.

ACTION: Val

12. **Discipline** – Bob noted that one of our coaches broke the code of conduct. This will be followed up.

13. **Technical Committee** – Terry B noted that we have had the same provider for technical services for 4 years and committee feels that the clubs best interests are served by considering other providers of this service.

MOTION (Terry B) 2nd (John) That we put out a Request for Proposals for the position of Technical Director at the rate of \$50 per hour to a maximum of \$15,000 per year. Candidates to be reviewed by Terry B and his selection committee who will make a recommendation to the Board. **CARRIED**

14. **AGM** – Terri O noted that positions up for election this year are President, Vice President and 3 Board positions (Kim, Terry B and Bob's position). There could be more as some current Board Members may not continue. Terri O will look after nominations and the election with help from Dixie. Bob declared interest in running for Vice President position. Terri reminded Board members about the changes made to the Constitution last year surrounding voting. There is now only one vote per family. Persons who don't have children registered in the club may become members if they pay the membership fees. Some discussion about whether there should be a different fee for members without children. Will discuss voting procedures at our pre-AGM meeting March 8th.

Suggestion made that rather than every Board Member making a report at the AGM that Dave would make one report. Agreed that all Board members to get their reports to Terri O by March 1st so she can roll it up for Dave. **ACTION: All Board Members**

15. Year-end Wrap Up Party – Kim is ordering the pizza and water.
16. Jamboree – Anne reported that they are working on the schedule. Sharon is working on the concession and putting together a used boot sale.

ROUNDTABLE

17. John advised that tickets are still available for the U20 men's exhibition game March 27th; Scotland vs. Canada at Royal Athletic Park
18. Anne advised that we bought Hot Chocolate from the Coop for Brentwood Days for \$45 and the Coop hasn't been paid. She will follow up with April. She asked about receipts for this year to claim as a deduction on tax return. Dixie advised that we would be providing receipts this year. Question asked about players who go on to Metro; do we ask for their receipt back? Decided that before they get their refund for registration that they will have to return their receipt.
19. Terri suggested idea of having Peninsula Soccer Days in Peninsula schools to raise the profile of soccer and to try and increase our registrations. Board thought the idea was good. Terri will approach schools to see if they can offer support.
20. Dave asked about getting an ad in the paper to thank all the donors for the Blue Heron Project. Val will send Terri a list and once received, Terri will draft article about Blue Heron and arrange to get this into Peninsula Review along with the donor names. **ACTION: Val/Terri**
21. Terry B says the process for U8-11 evaluations needs to be sorted out as well as the Playing Up policy for this year. As noted earlier in the meeting, Dave will contact Mike to get this info.

22. Sarah says coaches and parents need more notification on the jewellery rule. Parents should be advised and coaches reminded.

23. Bob is having a meeting at Centennial Clubhouse on Feb 20th at 7pm with some adult teams about joining our club. Bob will not make any commitments on behalf of the club; he will bring any recommendations back to the Board for discussion.

Meeting ADJOURNED at 9:40pm

APPENDIX A – COMMITTEE REPORTS

Report Capital Projects – Blue Heron (Val Scott-Moncrieff)

Awaiting further meetings with MPS until we have had discussions with the Municipal councillors involved to get their input on how best to proceed in dealing with the MPS committee.

We acknowledge MPS has forwarded a grant for water of \$2,500 to the Blue Heron account. We have permission from MPS to erect a notice board at the picnic shelter for our club to use as a tool to communicate with our members. I am therefore requesting an amount, not to exceed \$200 for materials to build and install the notice board.

The Pat Bay parking lot reno is complete. It is big and lumpy, drive with caution. The work up until now has been done free of charge as mentioned in the last report. Excavators cannot grade well. It will be our responsibility to fine-tune it.

I think we can agree that member's main complaint about the field is accessing it through the swamp. The committee would like to propose hiring a backhoe and purchasing crushed rock to build paths to access the field from the north parking lot, as well as from the picnic shelter to the field (a concession as well as our notice board will be at this site). At the same time have him smooth out some of the parking lot and driveway as a quick fix until we can bring a grader in. I have a meeting set for Thurs. Feb 15th with Polson's Excavating at which time I will hopefully have an idea as to cost and time frame. I will bring this info with me to the meeting and ask for funds at that point.

A meeting is set for Wed. Feb 21st with Nordic Industries to get another quote for re-instating the backstop on the southwest corner of Blue Heron. This work is part of the agreement that we must still complete. I will give my recommendations on how to proceed at the March board meeting.

Peninsula Soccer has been asked by Sidney council to present our wishers for grant-in-aid money. Dave Erb and I will attend this meeting on Mon. Feb 19th.

Val Scott-Moncrieff

Vice Presidents Report (John Teeney)

Rotary Park Agreement Highlights

- New agreement runs from Jan 22, 2007 to Jan 21, 2012. PSA has use of diamonds 1,2,4 and 5 from Sept 1st to March 31st on Saturdays only. PBSA must notify us by the 14th of August if they require the diamonds from noon on for their Fall Ball program.
- PSA will continue to have use of concession (except deep fryer and grill) and washroom facilities. All supplies used are at PSA expense. Garbage removal is the responsibility of PSA during our season.
- PSA will be able to use PBSA's clubhouse for use of our Board meetings starting with the March 2007 meeting.
- PSA will pay PBSA \$700 by the 15th of September to cover any expenses, costs or charges levied by the Town of Sidney for ongoing operations of the park. This clause will terminate when PSA ceases to use the facility.
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