



**Minutes of November 16, 2017 Board of Directors Meeting
Alex Campbell Clubhouse**

Call to order: 7:00 pm

Attendance: D Irving, T Prince, L Duong, P Longpre, M Synnuck, A Souliere,
R Byers, R Hope, T Lawrence, M Arychuk, D West, S Broome

Regrets: M Drolet, S Laye

Staff/Guests:

Motion: Approval of Agenda: November 16, 2017.

SC

Motion: Approval of Minutes: October 19, 2017.

SC

Correspondence:

- Coast Capital Savings Statements
- Emersons Lock Invoice - \$1,308.37
- Erb Technical Invoice - \$1,758.98
- Telus invoice - \$204.60
- Soccerworld invoice - \$1,877.19
- CPS invoice - \$494.45
- BC Hydro invoice - \$1,605.77
- Seafirst Insurance invoice - \$584.00
- Peninsula Co-op Sponsorship - \$250 (no team specified)
- Soccerworld sponsorship - \$250 (no team specified)
- Erb Technical sponsorship \$1,000 (no team specified)
- Delta Marine - \$500 sponsorship (no team specified)
- Seaspan Marine - \$400 sponsorship (from Chris Woodcock for U6 Team #1 Maroon)

Reports:

President:

- Nil

Vice President:

- Nil

Secretary:

- December 21 – Christmas Board/staff social

Treasurer:

- Going through expense lines in comparison to the proposed budget.
- Paypal has been contacted by CRA for anyone who has a business account – transactions documented

Clubhouse:

- Concession – have not had feedback from mini-fest totals yet
 - May need to amend agreement with Kattia in the concession as she will only be operating the concession for soccer season opposed to catering business use of the kitchen as proposed originally
 - Current contract is until April 1/2018
- Front gate is unlockable as it had been smashed – contacted MPS about it

Fields:

- Put out a request for volunteers to be field liners – no response
 - 2 needed for Iroquois (only need about half an hour/wk)- alternate weeks

Technical:

- Rolling with weekly tech program with current staff coaches until technical director is filled
 - U10 level and above
- Meeting with 3 TD applicants
 - Selection committee met again and went over the options
 - Need to continue with another interview with each of the applicants to clarify if the applicants would be the best candidate for the club and will proceed from there
- structure/framework – lesson, practice plans, resources – software?

Referee:

- Referee budget
- Had meeting with Rod and reviewed referee assignments especially for Super 8 level
 - Not to place 'green' referees to referee super 8 games at the gold level

Member Services:

- Clothing Ordering – looking into team sales for undershirts for the store

Volunteer:

- Proposing how to change the volunteer policy to help fill much needed volunteer help – change the value of the volunteer deposit? Lower the hours?

Registrar:

- Nil

Fundraising:

- Currently have \$3900 in sponsorships

Website:

- Thank you to Don Mann on the website
- Sponsorship acknowledgements placed on the website

Rentals:

- Nil

Events:

- Nil

Turf field report:

- Nil

Senior:

- December 16- Senior Christmas party – venue TBA
- New uniforms distributed

WSANEC:

- Nil

New Business:

- Peninsula/Prospect Lake pooled teams
 - Manager and coaches meeting are hosted by each of the clubs and the information should be trickled down to the players/families to clarify information
 - Proposing an information kit for the pooled teams
- Welcome package – with pertinent information about the soccer season, policies, FAQ's
- PISE rental – first two weeks of December and first week of January from 5-8 pm

- Propose that a player on a senior team and coaches a full field team not pay registration – table for January
- Proposing the clubhouse use should be put back the way it is
- There was a hot water tank/ plumbing issue in the equipment room

Action items:

- ****Lisa** Send thank you cards to sponsors**
 - ***Allen* give Lisa names of sponsors and contact information**
- ****Lisa** call Seafirst Insurance and add the Kubota tractor to the insurance policy**
- ****Mike** ask William for Pizza at Christmas board meeting**

Motion: PSA to increase the volunteer deposit to \$200 from \$125

(one opposed) **SC**

Adjourn: 9:00 pm

Next board meeting: December 21, 2017 at 7:00pm at ACC